

Form A1: Faculty Self-Appraisal Report for Full/Part Time Faculty

(The purposes of evaluation are described in Article 11 and Article 12 of the VCCCD Agreement)

NAME OF EVALUATEE: _____ **DATE:** _____

POSITION OF EVALUATEE: _____

Location: Moorpark College Oxnard College Ventura College Other (specify): _____

This form is your self-appraisal report, which is designed to record your own assessment of your performance. *Provide this completed form to the division office before the committee meeting.* The primary purpose of evaluation is to assist in the continuous improvement of faculty performance in service to the students and the District.

This form should be completed and forwarded to your Dean. Use of electronic word processing to complete this form is recommended. Space is provided below for each topic/question. If additional space is required a blank page has been added at the end of this document.

1. List those activities and/or recent accomplishments which have contributed to your professional growth, for example, courses you have recently taken, participation in professional associations, conference or workshops you have attended, papers you have delivered or published, community involvement, etc.
2. Cite the goals and plans for professional improvement you listed in your last self-assessment report and describe how you accomplished those goals and plans, or why you did not.
3. What are your goals and plans for professional improvement during the next three years, and how would successfully completing these goals improve your success in working with students?
4. **This question for is Full-Time Faculty Only:** Part of your full-time teaching assignment includes five college service hours per week. Please describe the activities you engaged in since your last evaluation to meet this requirement. If you served on college committees during this evaluation period, what were your contributions and/or professional development outcomes from that involvement?

- | | |
|---|--|
| <input type="checkbox"/> discussing departmental SLOs | <input type="checkbox"/> contributing to grant proposals/research projects |
| <input type="checkbox"/> continuing professional development | <input type="checkbox"/> recruitment and high school relations |
| <input type="checkbox"/> sponsorship and support of student activities | <input type="checkbox"/> registration advisement |
| <input type="checkbox"/> employment interviewing | <input type="checkbox"/> activities of faculty governance |
| <input type="checkbox"/> college, district, county, regional, state-wide committees | <input type="checkbox"/> reparation and updating of course outlines |
| <input type="checkbox"/> department and division meetings | <input type="checkbox"/> community outreach and interface |
| <input type="checkbox"/> curriculum development or review | <input type="checkbox"/> state/federally mandated trainings |
| <input type="checkbox"/> program development, review, coordination | <input type="checkbox"/> other: |
| <input type="checkbox"/> articulation and matriculation | |

5. What can be done by the college to help improve your services?

Please retain a copy of this form for use in your next evaluation. A copy of your evaluation forms and a summary of your student evaluations will be placed in your personnel file.

Faculty Member's Signature

Date

1. *List those activities and/or recent accomplishments which have contributed to your professional growth, for example, courses you have recently taken, participation in professional associations, conference or workshops you have attended, papers you have delivered or published, community involvement, etc.*

Teaching Online Certification

- Completed a comprehensive program equipping VCCCD faculty with advanced online teaching skills.
- Focused on promoting equity in education, effective course design, and fostering meaningful online interactions to ensure a comprehensive learning experience for all students.
- Comprised of three core units, the program emphasized bridging the equity gap, designing intuitive online courses, and cultivating a sense of community within the virtual classroom.

Accessibility Training

- Gained hands-on experience in optimizing Microsoft Word and PowerPoint files to enhance accessibility.
- Received guidance and instruction from ITDs (Information Technology Department staff) to ensure documents meet accessibility standards, promoting inclusivity in digital materials.

A.I. Session

- Designed instructional lessons that incorporate components and elements of Artificial Intelligence (A.I.).
- Explored the integration of A.I. concepts into course content to enhance students' understanding and engagement with this emerging technology.

- 2. Cite the goals and plans for professional improvement you listed in your last self-assessment report and describe how you accomplished those goals and plans, or why you did not.*

As this is my first semester teaching at Ventura College, I do not have previous goals and plans for professional development to access.

- 3. What are your goals and plans for professional improvement during the next three years, and how would successfully completing these goals improve your success in working with students?*

Video Clips for Lab Courses:

My primary goal is to create instructional video clips for laboratory courses. This initiative will directly benefit students by providing them with accessible, visual learning tools that complement traditional teaching methods. It will be especially beneficial for online students, offering them a practical view of lab activities and enhancing their understanding of complex concepts. Sharing these resources with other faculty members will also foster a collaborative teaching environment, indirectly benefiting a broader student base.

Creating Templates for Documentation:

Developing standardized templates for lab and lecture notes is another key goal. This will streamline the process of information dissemination, ensuring that students receive clear, well-organized, and consistent educational materials. By piloting these templates and refining them based on peer feedback, I aim to create a resource that enhances the learning experience, aiding students in better organizing their study materials and grasping key concepts more effectively.

Updating Lab Quiz Questions:

To reduce redundancy with lecture content, I plan to update lab quiz questions, focusing them more on lab procedures rather than theoretical calculations. This will involve shifting to questions that highlight practical lab skills and understanding. For example, instead of calculations on energy in boiling water, students will be asked about the practicality of procedures, like why it's important to position the thermometer correctly when measuring temperature. This shift aims to make lab sessions distinct and more engaging, deepening students' hands-on experience and understanding of laboratory work.

Enhancing Online Teaching Skills:

In preparation for online courses in Spring 2024, I have completed the VCCCD's Teaching Online Certification and applied to the Humanizing STEM program. These professional development efforts will equip me with advanced online teaching strategies, allowing me to engage with students more effectively in virtual environments. This will be crucial for maintaining high-quality education standards in online settings, ensuring that distance learners receive the same level of education as their on-site counterparts.

Long-Term Vision:

These goals are part of a broader, long-term vision to enhance the overall quality and accessibility of educational resources. By continuously improving teaching materials and methods, I aim to foster an environment where students can thrive, regardless of their learning modality. The implementation of these goals will lead to a more engaging, interactive, and effective learning experience, ultimately contributing to the academic and professional success of our students.